



Executive Committee Meeting Minutes - ((approval date))

Thursday, Aug 20, 2026 on Zoom and at 306 Meadow St., Brighton

5:30 pm

Attendees:

Executive Committee Members: Nick Anzalone, Brian Machesney, Mary Metcalf, David Healy, Neil Glassman, Mike Strait, Chuck Burt

Governing Board Members: Peter Carbee, Rich Schiller

Additional Staff: Christa Shute, Chris Fortuna, Kitty Ufford-Chase, Julia Vallera, Elizabeth Fitzpatrick, Matt Hubbard

Guest: Jose Aguyo

5:36pm The meeting was called to order and started with a quorum.

Agenda Review

Nick Anzalone proposed revisions to the agenda - to remove the "metrics" portion of the agenda and to move the Operational Calendar review and discussion to just before additional business, as the Executive Session portion of the meeting may go longer than anticipated. He also asked that if the committee does not get to the Operational Calendar during the meeting, that members please review and provide feedback on the document.

Approval of Draft Minutes for July 30, 2026

Motioned: Nick Anzalone Seconded: Mary Metcalf	Passed with no objections Passed with objections Failed
Motion: to approve the Minutes from July 30, 2026 Executive Committee Meeting	Passed with no objections.

Public Comment:

None.

Public Operations/Marketing/HR Updates

Christa Shute went over the public highlights, briefly explaining that some of the towns with construction in progress are areas where underlying middle mile is built by a Capital Projects Fund but will need to remain in progress until we have a BEAD contract, federal environmental and historic NEPA approval, and can commence the last mile construction to the address. She indicated that we have service expansion in Derby, Holland, Concord, Victory and Granby. In going over the product updates and milestones she said that we continue with the 50/50 for \$59 product (and will discuss implications of this on ARPU during Executive Session, but that it is as expected), continue to accept ZIIP applications with an extension for ZIIP through the end of May 2027 and the available discount of \$30 through the Equity Connect Program. The Groton HUB is open and Christa shared that she did a presentation on a national webinar this week, speaking about the Groton HUB and digital equity, and will send the link out for anyone that would like to listen. Christa then shared that NEKCV has reached 2,500 customers and that we will be doing some campaigning with our 2,500th customer, Victory Town Hall, on Monday. She then advised that we continue our Community Outreach and Engagement and are still hiring for the open positions indicated, including for a Controller which will allow Chris to act in a more strategic role.

Note - Jose Aruyo was removed to the waiting room during Executive Session.

Motioned: Mary Metcalf Seconded: David Healy	Passed with no objections Passed with objections Failed
Motion: to go into Executive Session under the provisions of 1 VSA §313 with staff, consultants and Board Members in order to discuss our Organizational Operations Update, finding that premature disclosure could substantially disadvantage the CUD if it were to be made public at this time.	Passed with no objections.

Executive session was entered at 5:45 pm and ended at 6:59 pm. No action was taken in executive session and nothing discussed in the session was suitable to put on the record, except the motion to exit executive session, that was moved by Nick Anzalone and seconded by David Healy.

Adjourn

Motioned: Mary Metcalf Seconded: Jeremy Matt	Passed with no objections Passed with objections Failed
Motion: To adjourn at 7:01 pm.	Passed with no objections

Drafted by Elizabeth Fitzpatrick

DRAFT