



## Executive Committee Meeting Minutes - ((approval date))

Thursday, May 28, 2026 on Zoom and at 306 Meadow St., Brighton

5:30 pm

### Attendees:

**Executive Committee Members:** Nick Anzalone, Brian Machesney, Jeremy Matt, Mary Metcalf, Sally Vallat, Siobhan Perricone, David Healy, Neil Glassman, Tom Fisher, Mike Strait, Christa Shute

**Governing Board Members:** Mark Fulton, John Morris, Henry Amistadi, Rudy Chase, Peter Carbee, Richard Schiller

**Additional Staff:** Tonya Ozone, Kitty Ufford-Chase, Julia Vallera, Elizabeth Fitzpatrick

5:31pm The meeting was called to order and started with a quorum.

### Agenda Review

There were no changes or additions made to the agenda.

### Approval of Draft Minutes for April 16, 2026

<b>Motioned:</b> Jeremy Matt <b>Seconded:</b> Sally Vallat	<b>Passed with no objections</b> <b>Passed with objections</b> <b>Failed</b>
<b>Motion:</b> to approve the <a href="#">April 16, 2026</a> .	Passed with no objections.

**Public Comment:** Nick provided a reminder that in order to consolidate our Executive Committee meetings to once a month, we will be conscious of the time and there will not be a full presentation of the entire slide deck as in the past, but instead will be providing it ahead of time with the expectation that members will review it before the meeting. There will be time during the meeting for a Q&A-style discussion, to go over any questions or comments that members may have with regard to anything in the deck.

## Operational/Marketing/Customer Update

Christa briefly went over the operational updates covered in the deck provided. Construction is ahead of schedule, with over 1300 miles so far. We are making progress with ZIIP (the Zero-cost Internet Installation Program). In the Marketing update, promotions that ran in April and those running in May such as the 50 Mbps plan for \$59, the Equity Connect program for low income Vermonters in the NEKCV district, and the Groton Hub Grand Opening on June 27. Marketing statistics were mentioned, as well as take rates. For the HR update, Christa mentioned the employees that have recently been hired and the roles they will be filling for NEKCV, as well as the current openings we are looking to fill. She also discussed the workforce development program, how successful it has been and indicated the possibility of hiring up to four individuals from the most recent course offering.

**Public Discussion Summary:** Jeremy Matt brought up a question regarding the branding of NEKCV and combining NEK Broadband and CV Fiber under the one NEKCV brand, particularly with the logos and marketing. Christa addressed this, and other comments in the same vein, by indicating that we will likely not be doing this until the latter part of 2027, due to how much goes into a re-branding effort, particularly with a board as large as ours is. She also stressed the importance of preserving NEK Broadband and CV Fiber, as those are the websites, materials, logos, etc. However, we may consider tweaking the colors to make them more complimentary in the meantime.

Tonya Ozone mentioned that we have entered into a contract for an HR job study and provided a “heads up” that board members may receive an email to be invited to be a part of that through June and into the summer.

## Grant Update

The BEAD contract draft is posted on the VCBB website and includes an extensive list of requirements from different entities, many of which are from NTIA. The contract between NTIA and VCBB should be posted once requested items are redacted. Christa also mentioned that we are making progress with NEPA, though we do not yet have a projected timeline, awaiting an upcoming meeting.

<b>Motioned: Tom Fisher</b> <b>Seconded: Sally Vallat</b>	<b>Passed with no objections</b> <b>Passed with objections</b> <b>Failed</b>
<b>Motion: to go into Executive Session under the provisions of 1 VSA §313 with staff, consultants and Board Members in order to discuss Grant and Strategy update, including BEAD update and wireless tower opportunity, finding that premature disclosure could substantially disadvantage the CUD if it were to be made public at this time.</b>	Passed with no objections.

Executive session was entered at 5:55 pm and ended at 7:06 pm. No action was taken in executive session and nothing discussed in the session was suitable to put on the record, except the motion to exit executive session, that was moved by Nick Anzalone and seconded by Michael Strait.

**Public Discussion Summary:** Tom Fisher mentioned hearing about technology related to shining a laser down fiber optic cable and receive reflection back, in order to tell temperature differentials along the length of the cable. He wanted to share with the committee in case this could be a potential line of business for us in the future. He also shared a link to some research.

### Adjourn

<b>Motioned: Mary Metcalf</b> <b>Seconded: Michael Strait</b>	<b>Passed with no objections</b> <b>Passed with objections</b> <b>Failed</b>
<b>Motion: To adjourn at 7:09 pm.</b>	Passed with no objections

*Drafted by Elizabeth Fitzpatrick*