



APPRO NEKCV GOVERNING BOARD MEETING MINUTES
APPROVED DEC. 18, 2025

DATE	Thursday, October 25th, 2025	START TIME	9:00 AM	LOCATION	118 Western Ave, St Johnsbury, VT 05819
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ATTENDANCE - GOVERNING BOARD			
Rob Dewees	Neil Glassman	Brian Pilcher	Ann Morgan Wade
Sean Warner	Donald Koch	R.D. Eno	Peggy Stevens
David Caron	Theresa Caron [alternate]	David Healy	Charles Conn
Brian Machesney	David Barlow	Henry Amistadi	Tom Fisher
Noah Armstrong	Mary Metcalf	John Stone [alternate]	Richard Schiller
Ed Brady	Lynnette Deaette	Malcolm Doak	Marjorie Kramer
Marty Feltus	Stan Hook	David Lawrence	Everett McGinley
Chuck Burt	Ben Tilford	David Ghelli [alternate]	Wendy Matthews
Sally Vallat	Siobhan Perricone	Jock Gill	Jeremy Matt
Nicolas Anzalone	Evan Carlson	Gaston Bathalon	Anthony Soldo
Seth O'Brien	Peter Carbee	Mike Barrett	Carrie Glessner
Ray Lanier	Donna Dzugas	Eileen Boland	David Stahler Jr. [alternate]
Ted Barnett			

ATTENDANCE - STAFF			
Christa Shute	Chris Fortuna	Matt Hubbard	Sweeney Grabin
Richard Azimov	Erik Townsend	Jared Clark	Kitty Ufford-Chase
Katie Moritz	Jason Stebbins	Emily Kubicke	Alton Deslandes
Camden Henderson	JJ Flores	Adam Burritt	Jeff Dodge
John Ricard	Ashley Young	Owen Carr	Rodney Bushey
Dan Jones	Greg Anis	Steve Crossman	

ATTENDANCE - GUESTS			
Blake Griffin	Jim Midgarden	Lee Willette	Kurt Gruending
Roger Nishi	Richard Pitonyak	Casey Winterson	Vijay Desai

TIME	ITEM	
9:13	The meeting began with a quorum.	
9:15	Nick Anzalone greeting, introduction, and roll call.	
9:19	Nick Anzalone exposition on progress in the past year, thanking of staff, and reflections of community support and growth.	
9:25	Christa Shute greeting, brief personal appreciation to all and staff, explanation of the A3 method of management, and introduction of staff.	
9:33	Christa Shute brief mention of workforce development	
9:35	Christa Shute introduction of partners WCVT, Mission Broadband, CNE, NECKA, DESAI Management	

TIME	ITEM	
9:36	Kitty Ufford-Chase brief self-introduction, human CUD map exercise using all GB members	
9:47	Nick Anzalone brief exposition on goal setting, prioritization, motivations, and success.	
9:50	Motion to go into executive session to discuss the executive update under the provisions of 1 VSA 313, with consultants, staff, board members, or any other parties, anybody present physically, contractors, and partners, finding that premature disclosure of the details would substantially disadvantage the CUD if made public at this time.	Motion by Sally Vallat Seconded by Jeremy Matt Passed unanimously by voice vote
10:20	Exited Executive Session	Motion by Chuck Burt Seconded by Jeremy Matt Passed unanimously
10:21	Christa Shute brief discussion of long drop program, \$2.1M awarded vs \$2.8M requested, RFP for contractors is out, contract in draft status with counsel, work will be in order of prioritization of low income, area grouping, and people who have signed a contract. Mention of easements for conduits, and doing work before ground freezes.	
10:22	Chris Fortuna finance & budget discussion , mention of securing \$149M in grants, ARPA Funding, USDA Reconnect, state match funds, Community Connect, Long Drop program, customer growth, project costs, network costs, expenses, service provider charges from WCVT as per customer charges, administrative cost growth in parallel to customer growth, balance sheet and \$15M in cash, large cash balance in 2024, liabilities and construction expenses, budget position and operations revenue, budgeting for 553 miles of fiber construction in 2026 passing 7000 locations, cash flow from operations, CAPEX, fixed costs, approximately 97% retention, autopay,	

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10:38	Nick Anzalone brief exposition on public hearing on November 13th and a final vote for the 2026 budget on December 11th, mission statement and vision statement, proposed by-law changes,	
10:42	Motion To approve the preliminary budget	Motion by Sean Warner Seconded by Sally Vallat Passed unanimously by voice vote
10:44	Motion to approve the governing board minutes from May 13th, 2025.	Motion by RDEno Seconded by Jeremy Matt Passed unanimously
10:45	Motion to approve the consent agenda	Motion by Peter Carbee Seconded by Jeremy Matt Passed unanimously
10:46	Motion to approve the executive action report	Motion by Jeremy Matt Seconded by Mary Metcalf Passed unanimously
10:47	Nick Anzalone further discussion of by-law changes, discussion of the clerk role, meeting scheduling,	
	15 minute break.	
11:02	Presentation by Kurt Gruending and Richard Pitonyak from WCVT about partnering with CUD's, billing and operational support system, Smart Hub engine for customer facing interactions such as autopay, PCI and CPNI compliance, customer service management, tech support, bandwidth, speed testing, poor wifi strength causes the majority of issues that customers have due to their homes, video streaming, reliability, wi-fi calling, the installation process	
11:44	Presentation by Erik Townsend about pre-construction, permitting, planning, GIS mapping system, spatial data, addresses funded across 7 different grant funding sources, grant tracking, lit and built terminals, eligible and non-eligible addresses, take rate, planned addresses, Q&A from GB members.	
12:01 pm	Meeting paused for Lunch	

TIME	ITEM	
1:15 pm	Meeting adjourned subsequent to lunch break due to loss of quorum.	