



NEKCV EXECUTIVE COMMITTEE MEETING MINUTES

APPROVED DEC 18, 2025

DATE	Thursday, Dec 4th, 2025	START TIME	5:30 PM	LOCATION	on Zoom and at 306 Meadow St., Brighton
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ATTENDANCE - EXECUTIVE COMMITTEE			
Nick Anzalone	Chuck Burt	Mary Metcalf	Ray Lanier
Brian Machesney	Jeremy Matt	Sally Vallat	
Paul Fixx	Tom Fisher	Siobhan Perricone	

ATTENDANCE - GOVERNING BOARD			
Henry Amistadi	Neil Glassman	David J Healy	Mike Gaiss
Rudy Chase			

ATTENDANCE - STAFF			
Christa Shute	Chris Fortuna		
Richard Azimov	Kitty Ufford-Chase		

ATTENDANCE - GUESTS			

TIME	ITEM	
5:33	The meeting began with a quorum.	
5:34	Roll Call per page 1.	
5:35	Discussion of Agenda, minor adjustments to timing scheduling.	
5:36	Motion to approve the EC meeting minutes from November 20th, 2025.	Motion by Chuck Burt Seconded by Siobhan Perricone Passed Unanimously
5:37	Public Comment: Paul Fixx offers a suggestion to proceed formally during meetings to announce who is speaking during the call since we are only publishing audio of the meetings. Rudy Chase offers commendations on achievements relating to Hardwick and Craftsbury.	
5:40	Discussion about proposed EC, FC and GB Meeting schedule for 2026, EC being 1st & 3rd Thursdays, FC last Mondays, GB quarterly dated on a chosen Saturday in March, May, October, and December, and a public hearing meeting scheduled for November 12th. Further discussion about posting agendas in advance for these meetings but also keeping the current cadence for ensuring up-to-date agendas within a few days of the meeting, to add an additional layer of compliance. GB will approve.	
5:46	Motion to advance the proposed regular scheduled meetings of the Governing Board, Finance Committee and Executive Committee for 2026 and the process for maintaining and posting those agendas to the Governing Board for Approval on December 11th 2025.	Motion by Mary Metcalf Seconded by Siobhan Perricone Passed Unanimously by voice vote

TIME	ITEM	
5:47	Discussion of agenda for December 11th 2025 Governing Board Meeting	
5:49	Discussion of finance related questions regarding determining when material might be confidential and how to approach. Finance update by Chris Fortuna, discussion about changes to the budget that will be voted on by the Governing Board on December 11th 2025.	
6:06	Motion to advance the revised 2026 budget for approval to the governing board.	Motion by Brian Machesney Seconded by Mike Strait Passed Unanimously by voice vote
6:07	Discussion and revisions of Mission & Vision Statements.	
6:26	Motion to advance the revised Mission and Vision statements for approval to the governing board.	Motion by Chuck Burt Seconded by Jeremy Matt Passed Unanimously by voice vote
6:29	Motion to enter executive session under the provisions of 1 V.S.A. § 313 with consultants, staff, and board members, to discuss grant updates finding that premature disclosure could substantially disadvantage the CUD if made public	Motion by Jeremy Matt Seconded by Mary Metcalf

TIME	ITEM	
		Passed Unanimously by voice vote
6:49	<p>Exited Executive Session</p> <p>No action was taken during executive session except the vote to exit executive session, motioned by Jeremy Matt, and seconded by Chuck Burt</p>	
6:50	<p>Discussion re Kitty Ufford-Chase as contact if NEKCV needs to be contacted for customer address updates.</p>	
6:51	<p><i>Motion To Adjourn</i></p>	<p>Motion by Mary Metcalf</p> <p>Seconded by Jeremy Matt</p> <p>Passed with no objections.</p>
6:51	<p><i>Meeting Adjourned</i></p>	