



NEKCV EXECUTIVE COMMITTEE MEETING MINUTES

[LINK TO MEETING AGENDA FROM THIS DATE](#)

DATE	Thursday, Dec 18th and 19th, 2025	START TIME	5:30 PM	LOCATION	on Zoom and at 306 Meadow St., Brighton
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ATTENDANCE - EXECUTIVE COMMITTEE (SAME ATTENDANCE BOTH DAYS)			
Nick Anzalone	Chuck Burt	Mary Metcalf	Siobhan Perricone
Brian Machesney	Jeremy Matt	Michael Strait	

ATTENDANCE - GOVERNING BOARD (SAME ATTENDANCE BOTH DAYS)			
Henry Amistadi	Neil Glassman	Mike Gaiss	Rudy Chase
Richard Schiller			

ATTENDANCE - STAFF			
Christa Shute (12/18 & 12/19)	Chris Fortuna (12/18 & 12/19)	Erik Townsend (12/18)	Tonya Ozone (12/18 & 12/19)
Richard Azimov (12/18 & 12/19)	Kitty Ufford-Chase (12/18 & 12/19)	Matt Hubbard (12/18)	

ATTENDANCE - GUESTS			

TIME	ITEM	
5:30 (December 18th, 2025)	The meeting began with a quorum.	
5:31	Roll Call per page 1.	
5:32	Motion to approve the EC meeting minutes from December 4th, 2025.	Motion by Chuck Burt Seconded by Brian Machesney Passed Unanimously
5:33	Public Comment: None.	
5:34	Construction update by Matt Hubbard.	
5:51	Motion to enter executive session under the provisions of 1 V.S.A. § 313 with consultants, staff, and board members, to discuss operations and customer updates, finding that premature disclosure could substantially disadvantage the CUD if made public.	Motion by Chuck Burt Seconded by Siobhan Perricone Passed Unanimously
5:57	Exited Executive Session No action was taken during executive session except the vote to exit executive session, motioned by Chuck Burt, and seconded by Siobhan Perricone.	
5:58	Communications Update by Tonya Ozone.	
6:13	Motion to enter executive session under the provisions of 1 V.S.A. § 313 with consultants, staff, and board members, to discuss BEAD, finding that premature disclosure could substantially disadvantage the CUD if made public.	Motion by Brian Machesney

TIME	ITEM	
		Seconded by Jeremy Matt Passed Unanimously
6:24	Exited Executive Session No action was taken during executive session except the vote to exit executive session, motioned by Chuck Burt, and seconded by Jeremy Matt	Motion by Chuck Burt Seconded by Jeremy Matt Passed Unanimously
6:25	Motion to adjourn the meeting until 1:30pm on December 19th 2025	Motion by Jeremy Matt Seconded by Chuck Burt Passed Unanimously
6:25 (December 18th, 2025)	<i>Meeting Adjourned</i>	
1:32 PM December 19th 2025	<i>Meeting Reconvened with a Quorum</i>	
1:44PM	Motion to enter executive session under the provisions of 1 V.S.A. § 313 with consultants, staff, and board members, to discuss grant updates finding that premature disclosure could substantially disadvantage the CUD if made public.	Motion by Jeremy Matt Seconded by Siobhan Perricone Passed Unanimously
2:17 PM	Exited Executive Session No action was taken during executive session except the vote to exit executive session, motioned by Chuck Burt, and seconded by Siobhan Perricone.	Motion by Chuck Burt Seconded by Jeremy Matt

TIME	ITEM	
		Passed Unanimously
2:18PM	Motion to adjourn the meeting.	Motion by Jeremy Matt Seconded by Siobhan Perricone Passed Unanimously
2:19PM	Meeting adjourned.	

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