



Executive Committee Meeting Minutes - approved 11/7/24

Thursday, October 17, 2024

5:30 pm

Attendees:

Executive Committee Members: Christa Shute (Executive Director) Nick Anzalone (Chair), Mary Metcalf, Brian Machesney, John Reid, Siobhan Perricone, Chuck Burt, Jeremy Matt, Mike Strait, Paul Fixx, and Sally Vallat.

Governing Board Members: Rudy Chase, Mike Gaiss, Jonathan Baker

Additional Staff: Tonya Ozone, Erik Townsend, Kitty Ufford-Chase, Danielle Sukkaew, Jennille Smith, Matt Hubbard

Consultant: Deb Shannon

5:33 pm Meeting started with a quorum.

Agenda Review - approved with no objections.

Minutes for 10/3/24 were approved with no objections.

Motioned: Mary Metcalf Seconded: Jeremy Matt	Passed with no objections Passed with objections Failed
Motion: to approve the minutes with the addition of Mike Strait as having been present. change suggested by Mike.	Passed with no objections and one abstention (Siobhan)

Public Comment: None

Jonathan Baker entered at 5:35pm.

Construction Planning Process 2024-2027 and Pre-Construction

Motioned: Chuck Burt Seconded: Jeremy Matt	Passed with no objections Passed with objections Failed
Motion: to go into Executive Session under the provisions of 1 VSA §313 with EC Members, Board Members, staff, and consultants, in order to discuss Construction and	Passed with no objections

Pre-construction plans finding that premature disclosure could substantially disadvantage the CUD if it were to be made public at this time.	
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Matt Hubbard entered at 5:41pm. Sally Vallat entered at 5:57pm.
 Executive session was entered at 5:37 pm and ended at 6:05pm. No action was taken.

Communications: Oct. 30 Press Conference, Take Rates, Upcoming DAs

Discussion Summary: Tonya said we do have all of the domains hosted on one platform, so our IT folks are planning to have the transition finished by Oct. 30 and have everyone on the same platform (Google Suite).

We are hosting a press conference on Wed. Oct. 30 at 11am at the Brighton warehouse. Senator Welch has committed to come. A speaker from USDA is planning to come, and invites are going out to Rep. Balint and Governor Scott as well as State Legislators, and candidates for office.

Take Rate: 19.5% for NEK Broadband (547 customers); 23% for CVFiber (513 customers). There was a discussion of the number of zone launches in each territory and the cadence of communications that go to the residents that live in each zone.

Annual Meeting

Discussion Summary: Christa said that Nick will send an email to Board members in each County about the process to choose a Rep. from each county to be on the Executive Committee. He needs a point person from each County to help with that process. At the May 2025 Annual Meeting, the members will be voted in again to commence the 1,2 and 3 year terms that will initiate the staggered elections for the Executive Committee. The Annual Meeting will be a full hour and a half meeting on Nov. 12 and will be followed immediately by the public hearing on the budget.

Partnership Updates.

Motioned: Siobhan Perricone Seconded: Jeremy Matt	Passed with no objections Passed with objections Failed
Motion: to go into Executive Session under the provisions of 1 VSA §313 with EC Members, Board Members, staff, and consultants, in order to discuss Partner finding that premature disclosure could substantially disadvantage the CUD if it were to be made public at this time.	Passed with no objections

Danielle Sukkaew and Erik Townsend left at 6:25pm.

Executive session was entered at 6:23 pm and ended at 6:29 pm. No action was taken

Hiring

Motioned: Siobhan Perricone Seconded: Jeremy Matt	Passed with no objections Passed with objections Failed
Motion: to go into Executive Session under the provisions of 1 VSA §313(a)(1)(B) with EC Members, Board Members, and the Executive Director, in order to discuss personnel matters,, finding that premature general public knowledge would place the CUD at a substantial disadvantage if it were to be made public at this time.	Passed with no objections

Executive session was entered at 6:30 pm and ended at 6:48 pm. No action was taken.

Adjourn

Motioned: Mary Metcalf Seconded: Sally Vallat	Passed with no objections Passed with objections Failed
Motion: To adjourn at 6:48 pm.	Passed with no objections

Drafted by Kitty Ufford-Chase