



# Executive Committee Meeting Minutes

October 19, 2023

## Attendees:

EC Members- Mary Metcalf, William Piper, Paul Fixx, Michael Strait, Ray Lanier, Jonathan Baker, Nick Anzalone

Staff and Treasurer- Shannon LaCasse, Danielle Sukkaew, Kitty Ufford-Chase

4:02

## Agenda Review

## Updates

Motioned: Mary Metcalf Seconded: William Piper	For	Against	Abstain
Motion: to approve 10/5 Minutes	6	0	0

- **Discussion Summary: None**

## New Business

- [Seasonal Policy](#)
  - Mary reviewed the proposed policy
  - Discussed ensuring that fees cover our costs

Nick entered at 4:07

Sally Vallat entered at 4:27

Motioned: Nick Anzalone Seconded: William Piper	For	Against	Abstain
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<b>Motion: to accept the financial provisions of the draft language for the seasonal policy presented by the seasonal policy working group. The customer presentation is to be crafted by staff in consultation with the Seasonal Policy Working Group. The Executive Committee recommends covering NEK Broadband's fixed costs when determining the upfront costs of the service pause option.</b>	8	0	0
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- Modification of EC meeting
  - Changed meeting time to 5:30
  - Shannon to update the website and all documents with the time changes
  - No change to GB meeting times
  
- Community Relations Update

4:48 entered executive session

<b>Motioned: Michael Strait Seconded: Nick Anzalone</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Motion: Voted to go into Executive Session under the provisions of 1 VSA §313 with staff to discuss community engagement finding that premature disclosure of confidential strategy could substantially disadvantage the CUD if it were to be made public at this time.</b>	8	0	0

William left at 5:07

- Prior to the vote to enter executive session, Paul commented that individual board members or their performance should not be subjects for discussion in any executive sessions where they are not present.
- **No Action was taken. Exited at 5:12**
  
- Debrief on in person meeting

Jonathan left at 5:16

Discussed having keynote speakers and specific town information at each in person meeting.

Danielle left at 5:27

- Steps to increasing strategic EC involvement
  - Kick off meeting or a retreat to discuss these strategies

<b>Motioned: Mary Metcalf Seconded: Michael Strait</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Motion: to adjourn at 5:32 pm</b>	6	0	0

*Drafted by Shannon LaCasse  
Clerk*