



# Executive Committee Meeting Minutes

May 4th, 2023 at 4pm (EST)

**Attendees:** Evan Carlson (Chair), Michael Strait, Paul Fixx, Morgan Wade (Vice Chair), Nick Anzalone  
**Employee:** Jason Stebbins, Shannon LaCasse, Danielle Sukkaew, Erik Townsend, March Hughes, Kitty Chase, Christa Shute, NEK ED

**Guests:** Roger Nishi, Kurt Gruending, Mike Reed

## Agenda Review

### Updates

<b>Motioned: Michael Strait Seconded: Morgan Wade</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Motion: to approve December 1, 2022, April 2 and 27 2023 Minutes</b>	5	0	0

- **Discussion Summary: add Michael to 4/2 attendees**

### New Business

- Quarterly Financials
  - Quarterly Financials are not ready as an error was found with the December 22 and January 23 postings. Work with an accountant has identified the solution. Financials will be done for review prior to the June board meeting.
- National Grid Issue
  - They have agreed to push for an end of June/July completion date. We are contesting the design fee costs they have presented.
- Construction Update
  - We will transfer a cabinet to WCVT next week and will have installs starting within two weeks.
  - We have 125 miles that will go green in June

- We renewed the lease in St Johnsbury

<b>Motioned: Michael Strait Seconded: Morgan Wade</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Motion: to go into Executive Session with consultants and staff to discuss the WCVT update finding that premature disclosure could substantially disadvantage the CUD if it were to be made public at this time.</b>	5	0	0

<b>Motioned: Paul Fixx Seconded: Michael Strait</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Motion: to exit Executive Session at 4:46</b>	5	0	0

- No actions were taken in Executive Session
- Underground
  - Discussed how to manage groups of customers in order to contract for a better price
  - Discussed strategies of implementing groups
- Kurt, Roger, and Mike left at 5:22
- A proposed new tagline was discussed.
- Board Meeting Agenda
  - Organizational Meeting
  - **Adjourn**

<b>Motioned: Michael Strait Seconded: Paul Fixx</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Motion: to adjourn at 5:31 pm</b>	5	0	0

*Drafted by Shannon LaCasse  
Executive Assistant*