



Executive Committee Meeting Minutes - Approved June 20, 2024

June 6, 2024

5:30 pm

Attendees:

EC Members- Ray Lanier, Bill Piper, Paul Fixx, Sally Vallat, Mike Strait, Mary Metcalf, Nick Anzalone, Brian Machesney, Jonathan Baker

Staff and Treasurer- Christa Shute, Tonya Ozone, Danielle Sukkaew, Kitty Ufford-Chase, Denise Sullivan (Treasurer)

Board Members- Jock Gill, Mike Gaiss, Rudy Chase

Consultant- Deb Shannon

5:33pm

Agenda Review

There will be no vote or discussion of a recommendation to the Governing Board for Appointment of Chair and Vice-Chair at this meeting. Having received a resignation letter from Paul Fixx, Vice-Chair, Nick Anzalone will be interim Chair (per statute) and Brian Machesney will informally step up to help with Vice-Chair responsibilities until the Governing Board can vote on an appointment for a new Chair and Vice-Chair at its June 22 meeting.

Approval of Minutes

Motioned: Mary Metcalf Seconded: Sally Vallat	For	Against	Abstain
Motion: To approve minutes from the 5/23/24 meeting.	9	0	0

Merger Timeline

- **Discussion Summary:** Christa went over the timeline for the Merger process. EC members and then Board members will receive information relating to a proposed budget (for NEK Broadband, CVFiber and a combined budget), a new business model (for NEK Broadband, CVFiber and a combined business model), proposed By-laws and EC Charter, and proposed job descriptions before a planned Governing Board meeting and vote on July 11. The vote at that meeting is an on/off ramp vote for the Merger. Christa said that CVFiber and NEK Broadband staff all met in their

related departments this past Monday and had productive conversations about next steps. The plan for developing a proposed EC Charter is for the EC Committees to be given a “straw man” to give feedback about to the Governance working group who will come up with the final recommendation. The Branding working group will provide feedback to staff who will bring a proposal to the Governance working group. This Monday, Christa and Jennille will present to the VCBB and update them on how the merger process is unfolding.

Group Metrics

Motioned: Mary Metcalf Second: Sally Vallat	For	Against	Abstain
Motion: Voted to go into Executive Session under the provisions of 1 VSA §313 with staff, consultants, and board members in order to discuss metrics details for which premature disclosure could substantially disadvantage the CUD if it were to be made public at this time.	9	0	0

Jonathan Baker left during the executive session.

Left Executive Session at 6:25pm. No action was taken.

Partnership Update:

- **Discussion Summary:** Nick said that a memo will go out shortly to EC members related to our partnership with Kingdom Fiber. EC members are asked to read the memo and put comments and questions into it as it will need to be voted on at the next EC meeting.

Appreciation for Paul Fixx

Christa thanked Paul for all the work he has done in support of the organization, including digging into the details, and being a good thought partner. Nick and other EC members echoed the appreciation.

Deb Shannon left at 6:34.

Adjourn

Motioned: Bill Piper Seconded: Mary Metcalf	For	Against	Abstain
Motion: to adjourn at 6:35pm	8	0	0

Drafted by Kitty Ufford-Chase, Clerk