



Executive Committee Meeting Minutes

July 20 2023

Attendees:

Board Members: William Piper, Paul Fixx, Michael Strait, Ray Lanier, Morgan Wade, Nick Anzalone, Mary Metcalf

Staff and Treasurer: Danielle Sukkaew, Shannon LaCasse, Kitty Ufford-Chase, Denise Sullivan

Contractors: (none)

General Public: (none)

4:04

Agenda Review

Add Kitty's report

Kitty reviewed her Community Engagement report

- Track projects and engagement
- Social Media- content
 - Spotlighting board members
 - Customer testimonials
 -

4:19 Mary Metcalf Entered

Updates

Motioned: Michael Strait Seconded: Morgan Wade	For	Against	Abstain
Motion: to approve July 6 2023 committee meeting minutes	6	0	1

- **Discussion Summary: None**

New Business

- Finance Committee Authority to Approve Policy
 - Discussion ability to set their own policy and how the charter reflects this
 - Possibly establish consent agenda item for EC meetings with FC minutes

- Board Chair to attend future FC meetings with a proposal for possible Charter changes.
- 7/13 Board Meeting Policy Breakout Debrief
 - Discussed the main topics of the breakout groups from the board meeting and reviewed the working groups members.
 - At the first meeting each group will identify priorities and establish a schedule for future meetings.
 - Meetings are being scheduled now.

4:36 Denise Sullivan entered

4:41 Ray Lanier left

- DEI
 - Hiring working group to take this on and propose a draft policy to the EC
- Construction Resources and Related Policy
 - Consensus from the group that the 90% labor goal is to be generated from local NEK residents. We strive to use as much local labor as possible and we are committed to creating education and training opportunities for area residents to become installers. If we drop below the 90% goal we will document it.

Shannon to schedule a hiring meeting

Adjourn

Motioned: William Piper Seconded: Michael Strait	For	Against	Abstain
Motion: to adjourn at 5:10	6	0	0

*Drafted by Shannon LaCasse
Executive Assistant*