



# Executive Committee Meeting Minutes

February 1 2024

5:30 pm

## Attendees:

EC Members- Paul Fixx, Ray Lanier, Mary Metcalf, Nick Anzalone, Sally Vallat, William Piper

Staff and Treasurer- Christa Shute, Danielle Sukkaew, Kitty Ufford Chase, Tonya Ozone, Erik Townsend

Contractors- Deb Shannon, Mike Reed

CVFiber Guests- Jenille Smith, David Healy, Siobhan Perricone

5:33pm

## Agenda Review

### New Business

Motioned: Nick Anzalone	For	Against	Abstain
Motion: approve minutes from the 1/18/24 meeting.	6	0	0

Discussion- none

## Executive Director Update

Christa announced our 200th customer. She talked about legislative day that occurred on Wednesday, January 31st. Christa talked about the VCUDA meeting that was held today with the directors of the VT CUDs regarding BEAD.

## Digital Equity Proposal from NEKCA

The ACP will run out in April. February 7th is the last day for sign ups in the program. Community action agencies were awarded a grant to help people sign up for the ACP and this created funds for positions associated with the mission. The FCC has announced these

agencies are no longer able to draw funds from the awarded grants due to the sign up termination date. NEKCA has given a proposal of the costs associated with transitioning staff to working directly for the CUDs in order to continue the digital equity and community outreach. Tonya reviewed the proposed scope of work.

**5:50 pm**

<b>Motioned: Ray Lanier</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Motion: Voted to go into Executive Session under the provisions of 1 VSA §313 with consultants, guests, and staff to discuss the Memorandum of Understanding between CVFiber and NEK Broadband finding that premature disclosure could substantially disadvantage the CUD if it were to be made public at this time.</b>	6	0	0

6:59 pm. No action was taken. Quorum was lost during the executive session.

**Adjourn**

<b>Motioned:</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Motion: to adjourn at</b>		0	0

*Drafted by Shannon LaCasse, Clerk*