



# Executive Committee Meeting Minutes

August 3, 2023

## Attendees:

**Board Members:** William Piper, Paul Fixx, Michael Strait, Jonathan Baker, Morgan Wade, Ray Lanier

**Staff and Treasurer:** Christa Shute, Danielle Sukkaew, Shannon LaCasse, Erik Townsend, Denise Sullivan

**Contractors:** Andrew Gaidys (NRTC),

**General Public:** (none)

4:04

## Agenda Review

## Updates

Motioned: Paul Fixx Seconded: William Piper	For	Against	Abstain
Motion: to approve July 20 2023 minutes	5	0	0

- **Discussion Summary: None**

Ray Lanier entered at 4:07

## New Business

- Construction Update including contractor update, safety update, flood damage update
  - Andrew gave an update:
    - July not as many miles constructed as anticipated
    - Safety- need to ensure crews can call emergency responders if needed. Spread information to contractors to ensure safety guidelines are being followed.
    -

Underground estimates are being revised to show the homeowner's expense

<b>Motioned: Jonathan Baker Seconded: Morgan Wade</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Motion: Voted to go into Executive Session under the provisions of 1 VSA §313 with consultants and staff to discuss construction updates and strategies finding that premature disclosure could substantially disadvantage the CUD if it were to be made public at this time.</b>	6	0	0

No action was taken

4:40 pm

Alternatives for construction contractor given lack of progress

<b>Motioned: Morgan Wade Seconded: Michael Strait</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Motion: create an RFP looking for additional construction companies for our build.</b>	6	0	0

- Executive Director Update including VCBB, VCUDA, Grants, Partnerships, Strategy
  - Gave an update on grant applications
  - Met with USDA accountants in regards to field inspection

Andrew left at 4:50pm

<b>Motioned: Morgan Wade Seconded: Michael Strait</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Motion: Voted to go into Executive Session under the provisions of 1 VSA §313 with consultants and staff to discuss the Executive Director update finding that premature disclosure could substantially disadvantage the CUD if it were to be made public at this time.</b>	6	0	0

No action was taken

5:04

- Governing Board Agenda
  - Working group updates
    - No break out rooms- gives everyone a chance to comment on each policy
  - Executive Director update
  - Financials- Denise to present

Paul and Christa left at 5:09

- Financials
  - Denise reviewed the Statement of Activities
- Diversity, Equity, Inclusion Statement
  - Denise reviewed the drafted policy

## Adjourn

<b>Motioned: Ray Lanier Seconded: Michael Strait</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Motion: to adjourn at 5:29 pm</b>	5	0	0

*Drafted by Shannon LaCasse  
Executive Assistant*