



Organizational Meeting Minutes - Approved June 22, 2024

May 14, 2024

In-Person Location: None - see note re ACT 78 below.

Attendees: See Attached

5:35pm

Roll Call & Agenda Review - 2 Min

Roll call was taken at the beginning of the meeting. No changes were made to the agenda.

Public Comment - 2 Min

None

Consent Agenda - 1 Min

- Approval of Meeting Minutes

Motioned: Morgan Wade Seconded: Mike Strait	
Motion: to approve the Consent Agenda.	Approved

Updates

Executive Committee Action Review & Affirmation

Motioned: Morgan Wade Seconded: Mary Metcalf	
Motion: that the Governing Board affirms receipt and confirmation, with no proposed revision or alteration, of the Executive Committee Actions document.	Approved

New Business

Election of Officers and Committees

Executive Committee

Discussion Summary: Meets 1st & 3rd Thursdays at 5:30pm. Can have up to 9 on the Committee. The Committee nominations are: Mary Metcalf, Nick Anzalone, Jonathan Baker, Bill Piper, Michael Strait, Ray Lanier, Paul Fixx, Sally Vallet, and Brian MaChesney. No other nominations were presented.

Motioned: Terri Caron Seconded: Dana Caspersen	
Motion: to appoint members to the Executive Committee	Approved

Christa recognized and appreciated the heavy load that EC Committee members have had over the past few months. She encouraged Board members to consider stepping up to join the EC in the coming months, by contacting her or Paul. She also thanked Paul and Nick for their work with the governance working group.

Finance Committee

Discussion Summary: Committee Nominees: John Kascenska, Marty Feltus, Michael Strait, William Piper, and Treasurer. Additional slots are available on the Committee. Denise is available to talk to anyone about participation on the Committee.

Motioned: Morgan Wade Seconded: Eileen Boland	
Motion: to appoint members to the Finance Committee	Approved

Clerk

Motioned: Mary Metcalf Seconded: Dana Caspersen	
Motion: to appoint Kitty Ufford-Chase as the Clerk of NEK Broadband	Approved

- **Discussion Summary:** Kitty in her role as Community Relations Manager has taken over the duties as clerk. Christa thanked Shannon for staying on through the transition and helping Kitty get up to speed.

Election of Officers

Motioned: Mary Metcalf Seconded: Terri Caron	
Motion: to elect Paul Fixx as the Chair of NEK Broadband, Nick Anzalone as Vice Chair of NEK Broadband, and Denise Sullivan as the Treasurer of NEK Broadband	Approved

- **Discussion:** None.

VCUDA Voting Rep

Motioned: Mary Metcalf Seconded: Mike Strait	
Motion: to elect Christa Shute as VCUDA Primary Voting Rep., Jonathan Baker as Alternate Voting Rep.	Approved

- **Discussion:** Jonathan Baker has been in this role, but has resigned as Primary Rep.

Evan Carlson left 6:01pm

Working Groups

- **Discussion:** Christa talked about two current Working Groups (not Committees), Communications & Marketing) and Affordability, that need Board member participation.
- Those interested (Eileen Boland expressed interest) in the Communications & Marketing Working Group should contact Tonya.
- The Affordability area is something staff is doing a lot of work on and could benefit from input from Board members through the Affordability Working Group.
- Deb Shannon talked about the state-wide VT Digital Equity Coalition that has been formed to develop a grant for the NTIA that has \$1.25 billion (from the federal Digital Equity Act) to spend specifically on digital equity to assure that every individual in this state has high quality accessible affordable digital resources. NEK Broadband is working with NEKCA (Northeast Kingdom Community Action) who is leading the work statewide with their AARP grant funded pilot project. Shawn Burroughs left at 6:09pm.
- Tonya described the pilot project in more detail and talked about how digital inequities mirror social and economic inequalities. As of now, the federal Affordable Connectivity Program (ACP) still has not been funded. VCUDA is pushing for legislative study committees to see what can be done on the state level,

Treasurer's Report

- **Discussion Summary:** The Chair conveyed that the Treasurer will begin reporting at each regular board meeting, with a quarterly report, if appropriate, and updates when meetings fall between quarterly reports.
- Denise reported that revenues are on track. From March to April, subscriber revenues increased 20%. We are working on our annual audit (to be finished by August), pursuing the adoption of a new accounting system, and reviewing our policies and procedures.

Sally Vallat entered 6:15pm

Mike Strait left 6:17pm

- Christa noted that Tonia is working on setting up a dashboard for measurement of different metrics. This will be gone over at our in-person meeting on Saturday, June 22, 2024.

Peggy Stevens entered 6:20pm

Partnership Updates - skipped due to time constraints

Terri Caron left 6:21pm

6:22 pm CVFiber Partnership Update

<p>Motioned: Morgan Seconded: Dana</p>	
<p>Motion to go into Executive Session under the provisions of 1 VSA §313 with consultants and staff to discuss CVFiber Partnership finding that premature disclosure could substantially disadvantage the CUD if it were to be made public at this time.</p>	<p>Approved</p>

Mark Whitworth, Erik Townsend, Jonathan Baker, Eric Pope, Dana Caspersen, Bill Gilbert, and Morgan Wade left during the executive session.

No decisions were made.

Adjourn 7:37 Meeting ended without vote as quorum was lost during executive session.

Drafted by

Kitty Ufford-Chase, NEK Broadband, Clerk

Name	Member Town	Type				
				v	Voting	31
Rob Dewees	Albany	Primary	V	p	Present	4
Neil Glassman	Barnet	Primary	v	s	Staff/Vendor	10
Amy Crouch	Barton	Alternate		public	Public	0
Christopher Altmus	Barton	Primary				45
Nate Nugent	Bloomfield	Primary				
Michael Strait	Brighton	Primary	v			
James Ozone	Brighton	Alternate	p			
Noah Bond	Brighton	Alternate				
Amber Hastings	Brownington	Primary				
William Davis	Brownington	Alternate	v			
David Caron	Brunswick	Primary				
Theresa Caron	Brunswick	Alternate	v			
Todd Vendituoli	Burke	Primary				
Ann Morgan Wade	Canaan	Primary	v			
Frank Sawicki, Jr	Canaan	Alternate				
John Kellogg	Charleston	Alternate				

<i>Peggy Stevens</i>	<i>Charleston</i>	<i>Primary</i>	<i>v</i>			
<i>Bill Humphrey</i>	<i>Concord</i>	<i>Primary</i>				
<i>Charles Conn</i>	<i>Coventry</i>	<i>Primary</i>	<i>v</i>			
<i>Phil Marquette</i>	<i>Coventry</i>	<i>Alternate</i>				
<i>Rudy Chase</i>	<i>Craftsbury</i>	<i>Primary</i>	<i>v</i>			
<i>Brian Machesney</i>	<i>Craftsbury</i>	<i>Alternate</i>	<i>p</i>			
<i>Jonathan Baker</i>	<i>Danville</i>	<i>Primary</i>	<i>v</i>			
<i>Bob Kelley</i>	<i>Derby</i>	<i>Alternate</i>				
<i>Grant Spates</i>	<i>Derby</i>	<i>Alternate</i>				
<i>Lindsay Brainard</i>	<i>Derby</i>	<i>Primary</i>				
<i>Noah Armstrong</i>	<i>Glover</i>	<i>Primary</i>	<i>v</i>			
<i>Hadley Piper</i>	<i>Glover</i>	<i>Alternate</i>				
<i>Sheryl Brown</i>	<i>Granby</i>	<i>Alternate</i>				
<i>Sonia Peters</i>	<i>Granby</i>	<i>Primary</i>				
<i>Mary Metcalf</i>	<i>Greensboro</i>	<i>Primary</i>	<i>v</i>			
<i>John Stone</i>	<i>Greensboro</i>	<i>Alternate</i>	<i>p</i>			
<i>Terrence Curran</i>	<i>Groton</i>	<i>Alternate</i>	<i>v</i>			
<i>Mike Gaiss</i>	<i>Groton</i>	<i>Primary</i>				
<i>John Orłowski</i>	<i>Guildhall</i>	<i>Alternate</i>				

<i>Richard Schiller</i>	<i>Guildhall</i>	<i>Primary</i>				
<i>Paul Fixx</i>	<i>Hardwick</i>	<i>Primary</i>	v			
<i>Ed Brady</i>	<i>Holland</i>	<i>Alternate</i>	v			
<i>Andrew Bouchard</i>	<i>Holland</i>	<i>Primary</i>				
<i>Lynnette Deaette</i>	<i>Jay</i>	<i>Primary</i>				
<i>Le-Ann Tetrault</i>	<i>Jay</i>	<i>Alternate</i>				
<i>Tara Morse</i>	<i>Jay</i>	<i>Alternate</i>				
<i>Dana Caspersen</i>	<i>Kirby</i>	<i>Primary</i>	v			
<i>Malcolm Doak</i>	<i>Kirby</i>	<i>Alternate</i>				
<i>William Gilbert</i>	<i>Lemington</i>	<i>Primary</i>	v			
<i>Beth Ellingwood</i>	<i>Lemington</i>	<i>Alternate</i>				
<i>Marjorie Kramer</i>	<i>Lowell</i>	<i>Primary</i>				
<i>Faye Starr</i>	<i>Lowell</i>	<i>Alternate</i>				
<i>Harry Williams</i>	<i>Lunenburg</i>	<i>Primary</i>	v			
<i>Gary Briggs</i>	<i>Lunenburg</i>	<i>Alternate</i>				
<i>Marty Feltus</i>	<i>Lyndon</i>	<i>Primary</i>				
<i>Jack Donnelly</i>	<i>Maidstone</i>	<i>Primary</i>				
<i>Eric Pope</i>	<i>Morgan</i>	<i>Primary</i>	v			
<i>Larry Labor</i>	<i>Morgan</i>	<i>Alternate</i>				

<i>Ben Tilford</i>	<i>Newark</i>	<i>Primary</i>				
<i>Mark Whitworth</i>	<i>Newark</i>	<i>Alternate</i>	<i>v</i>			
<i>Chris Vachon</i>	<i>Newport City</i>	<i>Alternate</i>				
<i>Woodman Page</i>	<i>Newport City</i>	<i>Primary</i>				
<i>David Ghelli</i>	<i>Newport Town</i>	<i>Alternate</i>				
<i>Wendy Matthews</i>	<i>Newport Town</i>	<i>Primary</i>	<i>v</i>			
<i>Sally Vallat</i>	<i>Norton</i>	<i>Primary</i>	<i>v</i>			
<i>Jock Gill</i>	<i>Peacham</i>	<i>Primary</i>				
<i>Karen Lewis</i>	<i>Peacham</i>	<i>Alternate</i>				
<i>Shawn Burroughs</i>	<i>Ryegate</i>	<i>Primary</i>	<i>v</i>			
<i>Tyler Pokines</i>	<i>Ryegate</i>	<i>Alternate</i>				
<i>Annie McLean</i>	<i>Sheffield</i>	<i>Alternate</i>				
<i>Nicolas Anzalone</i>	<i>St Johnsbury</i>	<i>Primary</i>	<i>v</i>			
<i>Evan Carlson</i>	<i>Sutton</i>	<i>Primary</i>	<i>v</i>			
<i>David Tucker</i>	<i>Sutton</i>	<i>Alternate</i>				
<i>Robert Simms</i>	<i>Sutton</i>	<i>Alternate</i>				
<i>Gaston Bathalon</i>	<i>Troy</i>	<i>Primary</i>				
<i>Robert Langlands</i>	<i>Troy</i>	<i>Alternate</i>				
<i>Anthony Soldo</i>	<i>UTGs</i>	<i>Alternate</i>				

<i>David Conley</i>	<i>UTGs</i>	<i>Primary</i>	<i>v</i>			
<i>Seth O'Brien</i>	<i>Walden</i>	<i>Primary</i>	<i>v</i>			
<i>Bill Piper</i>	<i>Waterford</i>	<i>Alternate</i>				
<i>Mike Barrett</i>	<i>Waterford</i>	<i>Primary</i>	<i>v</i>			
<i>Carrie Glessner</i>	<i>Westfield</i>	<i>Primary</i>				
<i>Laura Emery</i>	<i>Westfield</i>	<i>Alternate</i>	<i>v</i>			
<i>Ray Lanier</i>	<i>Westmore</i>	<i>Alternate</i>	<i>p</i>			
<i>Donna Dzugas</i>	<i>Westmore</i>	<i>Primary</i>	<i>v</i>			
<i>Linda Michniewicz</i>	<i>Westmore</i>	<i>Alternate</i>				
<i>Eileen Boland</i>	<i>Wheelock</i>	<i>Primary</i>	<i>v</i>			
<i>David Stahler Jr.</i>	<i>Wheelock</i>	<i>Alternate</i>				
<i>Bruce Wheeler</i>	<i>Wolcott</i>	<i>Primary</i>				
<i>Lee Willette</i>	<i>MBI</i>					
<i>Matt Hubbard</i>	<i>NEK Broadband</i>		<i>s</i>			
<i>Mike Reed</i>	<i>Consultant</i>		<i>S</i>			
<i>Christa Shute</i>	<i>NEK Broadband</i>		<i>s</i>			
<i>Danielle Sukkaew</i>	<i>NEK Broadband</i>		<i>s</i>			
<i>Denise Sullivan</i>	<i>NEK Broadband</i>		<i>s</i>			
<i>Kitty Ufford-Chase</i>	<i>NEK Broadband</i>		<i>s</i>			

