



Finance Committee Meeting Minutes

May 3, 2023 at 11 am

Attendees: John Kascenska, Marty Feltus, Michael Strait, Christa Shute NEK ED, Shannon LaCasse NEK, Danielle Sukkaew NEK

Agenda Review

Updates

- Discussion of audit prep
 - Meeting with auditor for prep this week
 - Official audit in June
- Discussion and Information for EC and Board - Quarterly Financials
 - Quarterly Financials are not ready as an error was found with the December 22 and January 23 postings. Work with an accountant has identified the solution. Financials will be done for review prior to the June board meeting.
- VCUDA & Statewide CFO
 - Christa heads the committee and has proposed an RFI/RFP as the scope of work has been difficult to complete.
 - Christa also identified a renewed pursuit of someone for the Treasurer role that has been interviewed by the finance committee before with very favorable recommendations. The person did not previously have the capacity at the time to join the organization.

Motioned: John Kascenska Seconded: Michael Strait	For	Against	Abstain
Motion: to approve minutes from 3/27/23	3	0	0

- **Discussion Summary: Add Micheal Strait as an attendee**

Adjourn

Motioned: Marty Feltus Seconded: John Kascenska	For	Against	Abstain
Motion: to adjourn at 11:45 am	3	0	0

*Drafted by Shannon LaCasse
Executive Assistant*