



Governing Board Meeting Minutes

December 14, 2023

In-Person Location: None - see note re ACT 78 below.

Attendees: See attached list.

5: 34 pm

Role Call & Agenda Review - 2 Min

Public Comment - 2 Min

None

Consent Agenda - 1 Min

- Approval of Meeting Minutes

Motioned: Mary Metcalf Seconded: Morgan Wade	For	Against	Abstain
Motion: to approve the Consent Agenda.	27	0	0

Updates

Executive Committee Action Review & Affirmation

Motioned: Morgan Wade Seconded: Mary Metcalf	For	Against	Abstain
Motion: that the Governing Board affirms receipt and confirmation, with no proposed revision or alteration, of the Executive Committee Actions document- including the Finance Committee Charter Change	27	0	0

Budget Approval

Denise reviewed the 2024 proposed budget

Christa explained the staff and consultants amount

Seth O'Brien entered at 5:48pm

Motioned: Morgan Wade Seconded: Sally Vallat	For	Against	Abstain
Motion: to approve the 2024 Budget as presented	28	0	0

Discussion: Detailed business model does forecast cash flow. Christa will share confidentially with Board members upon request.

Deb Shannon left and Ray Lanier entered at 6pm
Lynnette Deaette left

Executive Director Update

Christa discussed the technical corrections in the CUD statute being reviewed. She also discussed the budget approval process as we have not had any public comment for two years in a row. Presentation of our budget in the Town Report precedes our budget being final. When we are expected to reconcile the budget to actual in the following year's town report, we are not working with a final version. The timing of the budget presentation process seems to be a bit inverted.

Entered Executive Session at 6:10pm

Motioned: Morgan Wade Seconded: Michael Strait	For	Against	Abstain
Motion: to go into Executive Session with staff, consultants, and members of the public who have signed confidentiality agreements to discuss the Executive Director Update to include staffing and construction, finding that premature disclosure could substantially disadvantage the CUD if it were to be made public at this time.	27	0	0

Evan Carlson and Seth O'Brien left during Executive Session

Left Executive Session at 7:05 pm

No Action was taken as quorum was lost during Executive Session

The remaining items on the agenda were not addressed in the meeting. Therefore there will be an informal (no quorum required) board meeting on January 11th to review what

was done in the Town Meeting last year and how to prepare for this year. This will include a discussion of appropriate messaging to use where the organization has fallen short of its anticipated goals.

The following items at the agenda were not addressed:

January Town Hall Meetings

Town Meeting Day Reflection and Discussion

Town Meeting Day Preparation (Break Out Sessions)

Highlights from Break Out

Meeting ended at 7:05pm

Drafted by

Shannon LaCasse, NEK Broadband, Clerk

Name	Member Town	Type				
Rob Dewees	Albany	Primary		v	Voting	28
Kathleen Monroe	Barnet	Alternate		p	Present	5
Neil Glassman	Barnet	Primary		v	Staff/Vendor	6
Amy Crouch	Barton	Alternate			Public	1
Christopher Altmus	Barton	Primary				
Nate Nugent	Bloomfield	Primary				
Michael Strait	Brighton	Primary		v		
James Ozone	Brighton	Alternate				
Noah Bond	Brighton	Alternate				
Amber Hastings	Brownington	Primary				
William Davis	Brownington	Alternate				
David Caron	Brunswick	Primary				
Theresa Caron	Brunswick	Alternate				
Todd Vendituoli	Burke	Primary				
Ann Morgan Wade	Canaan	Primary		v		

Frank Sawicki, Jr	Canaan	Alternate				
John Kellogg	Charleston	Alternate				
Peggy Stevens	Charleston	Primary				
Bill Humphrey	Concord	Primary				
David Barlow	Coventry	Primary				
Phil Marquette	Coventry	Alternate				
Rudy Chase	Craftsbury	Primary		v		
Brian Machesney	Craftsbury	Alternate				
Katherine Sims	Craftsbury	Alternate				
Jonathan Baker	Danville	Primary				
Bob Kelley	Derby	Alternate				
Grant Spates	Derby	Alternate				
Karen Chitambar	Derby	Primary				
Noah Armstrong	Glover	Primary		v		
Hadley Piper	Glover	Alternate				

Sheryl Brown	Granby	Alternate				
Sonia Peters	Granby	Primary				
Mary Metcalf	Greensboro	Primary		v		
John Stone	Greensboro	Alternate				
Terrence Curran	Groton	Alternate		p		
Mike Gaiss	Groton	Primary		v		
Zac Conaway	Groton	Alternate				
John Orlowski	Guildhall	Primary		v		
Richard Schiller	Guildhall	Alternate		p		
Paul Fixx	Hardwick	Primary		v		
Ed Brady	Holland	Alternate		v		
Andrew Bouchard	Holland	Primary				
Ari Smith	Irasburg	Public		public		
Lynnette Deaette	Jay	Primary		v		
Le-Ann Tetrault	Jay	Alternate				
Tara Morse	Jay	Alternate				

Dana Caspersen	Kirby	Primary		v		
Malcolm Doak	Kirby	Alternate		p		
William Gilbert	Lemington	Primary		v		
Beth Ellingwood	Lemington	Alternate				
Marjorie Kramer	Lowell	Primary		v		
Faye Starr	Lowell	Alternate				
Harry Williams	Lunenburg	Primary				
James Peyton	Lunenburg	Alternate				
Marty Feltus	Lyndon	Alternate				
Jack Donnelly	Maidstone	Primary		v		
Eric Pope	Morgan	Primary				
Larry Labor	Morgan	Alternate				
Ben Tilford	Newark	Primary		v		
Mark Whitworth	Newark	Alternate				
Chris Vachon	Newport City	Alternate				

Woodman Page	Newport City	Primary				
David Ghelli	Newport Town	Alternate		v		
Wendy Matthews	Newport Town	Primary				
Sally Vallat	Norton	Primary		v		
Cheryl Shepherd	Norton	Alternate				
Jock Gill	Peacham	Primary		v		
Shawn Burroughs	Ryegate	Primary		v		
Nelson Elder	Ryegate	Alternate				
Annie McLean	Sheffield	Alternate				
	Sheffield	Primary				
Nicolas Anzalone	St Johnsbury	Primary		v		
Evan Carlson	Sutton	Primary		v		
David Tucker	Sutton	Alternate				
Robert Simms	Sutton	Alternate				
Gaston Bathalon	Troy	Alternate				

Robert Langlands	Troy	Primary				
Anthony Soldo	UTGs	Alternate				
David Conley	UTGs	Primary				
Seth O'Brien	Walden	Primary		v		
Bill Piper	Waterford	Alternate		v		
Mike Barrett	Waterford	Primary				
Carrie Glessner	Westfield	Primary		v		
Laura Emery	Westfield	Alternate				
Ray Lanier	Westmore	Alternate		p		
Donna Dzugas	Westmore	Primary		v		
Linda Michniewicz	Westmore	Alternate				
Eileen Boland	Wheelock	Alternate		v		
David Stahler Jr.	Wheelock	Primary				
Bradley Horstman	Wolcott	Alternate				
Bruce Wheeler	Wolcott	Alternate				
Lee Willette	MBI					

Matt Hubbard	MBI					
Mike Reed	MBI					
Christa Shute	NEK Broadband		s			
Danielle Sukkaew	NEK Broadband		s			
Denise Sullivan	NEK Broadband		s			
Kitty Ufford-Chase	NEK Broadband		s			
Shannon LaCasse	NEK Broadband		s			
Erik Townsend	NEK Broadband					
Jason Stebbins	NEK Broadband					
Andy Montroll	NEK Broadband General Council					
Heather Alger	NEKCA - ACP					
Andrew Gaidys	NRTC					
Steve Crossman	NRTC					
Kurt Gruending	WCVT					

Roger Nishi	WCVT					
Todd Garthaffner	WCVT					
Deb Shannon	Consultant		s			
Julia Andrews	Marketing					