



# Governing Board Meeting Minutes

October 14, 2023

In-Person Location: Vermont State College- Moore Community Room

**Attendees:** See attached list.

10:07 am

## Role Call & Agenda Review - 2 Min

## Public Comment - 2 Min

None

## Consent Agenda - 1 Min

- Approval of Meeting Minutes

Motioned: Morgan Wade Seconded: Mary Metcalf	For	Against	Abstain
Motion: to approve the Consent Agenda.	30	0	0

## Updates

### Executive Committee Action Review & Affirmation

Motioned: Dana Caspersen Seconded: William Davis	For	Against	Abstain
Motion: that the Governing Board affirms receipt and confirmation, with no proposed revision or alteration, of the Executive Committee Actions document.	30	0	0

## Celebrating Progress & Appreciation

Morgan, Paul, and Christa reviewed the committees and the members and gave recognition to Morgan and Evan for their dedication to the organization. Morgan will step down from the executive committee and as vice chair effective today.

<b>Motioned: Morgan Wade Seconded: Mary Metcalf</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Motion: to appoint Sally Vallat to the executive committee</b>	30	0	0

## **Partner Fireside Chat**

**10:29 am**

<b>Motioned: Evan Carlson Seconded: Mary Metcalf</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Motion: to go into Executive Session with staff and consultants to discuss the Partner Fireside Chat finding that premature disclosure could substantially disadvantage the CUD if it were to be made public at this time.</b>	30	0	0

11:01 Ben Tilford Left

12:03 exited executive session

No action was taken.

### **Lunch Break**

12:05 Andy Montroll entered

12:12 Evan Carlson left

12:37 John Stone left

12:50 Steve Crossman left

## **Audit Results and 2024 Budget Approval**

Denise reviewed the 2024 budget for approval

<b>Motioned: Morgan Wade Seconded: Mary Metcalf</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Motion: to approve the draft budget for presentation to the public for comment and consideration.</b>	29	0	0

## **Partnership Update/Grant Strategy and ETC Discussion**

**1:00pm**

<b>Motioned: Morgan Wade Seconded: Marty Feltus</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Motion: to go into Executive Session with staff and consultants to discuss the Partnership Update and Grant Strategy as well as the ETC discussion finding that premature disclosure could substantially disadvantage the CUD if it were to be made public at this time.</b>	29	0	0

1:20 Marjorie Kramer entered online

1:28 John Stone entered online

1:47 exited executive session

No action was taken

<b>Motioned: Morgan Wade Seconded: Paul Fixx</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Motion: to authorize the Executive Director to submit a petition in substantially the same form as presented by the NEK Broadband attorney to the Public Utilities</b>	30	0	0

<b>Commission to seek a non-dominant Eligible Telecommunications Carrier status.</b>			
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1:52 Shawn Burroughs left

### **Customer Journey**

Kitty, Julia, and Kurt walked through the steps the customer experiences starting with registering with Crowd Fiber and ending with installation.

- 2:00 Larry Labor entered online
- 2:01 James Peyton left
- 2:13 William Gilbert entered online
- 2:15 Evan Carlson entered online
- 2:17 Seth O'Brien left
- 2:30 Woodman Page entered online
- 2:43 John Stone left online
- 2:45 Peggy Stevens left
- 3:00 Marjorie Kramer left

### **Stan Williams (Guest Speaker)**

### **Closing Remarks**

Paul and Chirsta recapped the day. Paul reminded board members to take the time to fill out the meeting survey that was sent today via email.

### **New Business**

### **Other Business**

### **Adjourn 3:14**

	<b>For</b>	<b>Against</b>	<b>Abstain</b>
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<b>Motioned: Mary Metcalf Seconded: Morgan Wade</b>			
<b>Motion: to adjourn at 3:14</b>	26	0	0

- **Discussion Summary:** no discussion was held.

*Drafted by*

*Shannon LaCasse, NEK Broadband, Clerk*

<b>Name</b>	<b>Member Town</b>	<b>Type</b>			
<b>Rob Dewees</b>	<b>Albany</b>	<b>Primary</b>	<b>v</b>	<b>Voting</b>	<b>33</b>
<b>Kathleen Monroe</b>	<b>Barnet</b>	<b>Alternate</b>	<b>p</b>	<b>Present</b>	<b>6</b>
<b>Neil Glassman</b>	<b>Barnet</b>	<b>Primary</b>	<b>v</b>	<b>Staff/Vendor</b>	<b>17</b>
<b>Amy Crouch</b>	<b>Barton</b>	<b>Alternate</b>		<b>Public</b>	<b>1</b>
<b>Christopher Altmus</b>	<b>Barton</b>	<b>Primary</b>			
<b>Nate Nugent</b>	<b>Bloomfield</b>	<b>Primary</b>			
<b>James Ozone</b>	<b>Brighton</b>	<b>Alternate</b>	<b>v</b>		
<b>Michael Strait</b>	<b>Brighton</b>	<b>Primary</b>			
<b>Noah Bond</b>	<b>Brighton</b>	<b>Alternate</b>			
<b>Amber Hastings</b>	<b>Brownington</b>	<b>Primary</b>			
<b>William Davis</b>	<b>Brownington</b>	<b>Alternate</b>	<b>v</b>		

<i>David Caron</i>	<i>Brunswick</i>	<i>Primary</i>			
<i>Theresa Caron</i>	<i>Brunswick</i>	<i>Alternate</i>			
<i>Todd Vendituoli</i>	<i>Burke</i>	<i>Primary</i>			
<i>Ann Morgan Wade</i>	<i>Canaan</i>	<i>Primary</i>	<i>v</i>		
<i>Frank Sawicki, Jr</i>	<i>Canaan</i>	<i>Alternate</i>			
<i>John Kellogg</i>	<i>Charleston</i>	<i>Alternate</i>			
<i>Peggy Stevens</i>	<i>Charleston</i>	<i>Primary</i>	<i>v</i>		
<i>Bill Humphrey</i>	<i>Concord</i>	<i>Primary</i>			
<i>David Barlow</i>	<i>Coventry</i>	<i>Primary</i>	<i>v</i>		
<i>Phil Marquette</i>	<i>Coventry</i>	<i>Alternate</i>			
<i>Brian Machesney</i>	<i>Craftsbury</i>	<i>Alternate</i>			
<i>Katherine Sims</i>	<i>Craftsbury</i>	<i>Alternate</i>			
<i>Rudy Chase</i>	<i>Craftsbury</i>	<i>Primary</i>			
<i>Jonathan Baker</i>	<i>Danville</i>	<i>Primary</i>	<i>v</i>		
<i>Bob Kelley</i>	<i>Derby</i>	<i>Alternate</i>			
<i>Grant Spates</i>	<i>Derby</i>	<i>Alternate</i>			
<i>Karen Chitambar</i>	<i>Derby</i>	<i>Primary</i>			

<b>Hadley Piper</b>	<b>Glover</b>	<b>Alternate</b>			
<b>Noah Armstrong</b>	<b>Glover</b>	<b>Primary</b>	<b>v</b>		
<b>Sheryl Brown</b>	<b>Granby</b>	<b>Alternate</b>			
<b>Sonia Peters</b>	<b>Granby</b>	<b>Primary</b>	<b>v</b>		
<b>John Stone</b>	<b>Greensboro</b>	<b>Alternate</b>	<b>p</b>		
<b>Mary Metcalf</b>	<b>Greensboro</b>	<b>Primary</b>	<b>v</b>		
<b>Mike Gaiss</b>	<b>Groton</b>	<b>Primary</b>			
<b>Terrence Curran</b>	<b>Groton</b>	<b>Alternate</b>	<b>v</b>		
<b>Zac Conaway</b>	<b>Groton</b>	<b>Alternate</b>			
<b>John Orłowski</b>	<b>Guildhall</b>	<b>Primary</b>			
<b>Richard Schiller</b>	<b>Guildhall</b>	<b>Alternate</b>			
<b>Paul Fixx</b>	<b>Hardwick</b>	<b>Primary</b>	<b>v</b>		
<b>Andrew Bouchard</b>	<b>Holland</b>	<b>Primary</b>			
<b>Ed Brady</b>	<b>Holland</b>	<b>Alternate</b>	<b>v</b>		
<b>Le-Ann Tetrault</b>	<b>Jay</b>	<b>Alternate</b>			
<b>Lynnette Deaette</b>	<b>Jay</b>	<b>Primary</b>			
<b>Tara Morse</b>	<b>Jay</b>	<b>Alternate</b>			

<b>Dana Caspersen</b>	<b>Kirby</b>	<b>Primary</b>	<b>v</b>		
<b>Malcolm Doak</b>	<b>Kirby</b>	<b>Alternate</b>	<b>p</b>		
<b>Beth Ellingwood</b>	<b>Lemington</b>	<b>Alternate</b>			
<b>William Gilbert</b>	<b>Lemington</b>	<b>Primary</b>	<b>v</b>		
<b>Faye Starr</b>	<b>Lowell</b>	<b>Alternate</b>			
<b>Marjorie Kramer</b>	<b>Lowell</b>	<b>Primary</b>	<b>v</b>		
<b>Harry Williams</b>	<b>Lunenburg</b>	<b>Primary</b>			
<b>James Peyton</b>	<b>Lunenburg</b>	<b>Alternate</b>	<b>v</b>		
<b>Marty Feltus</b>	<b>Lyndon</b>	<b>Alternate</b>	<b>v</b>		
<b>Jack Donnelly</b>	<b>Maidstone</b>	<b>Primary</b>			
<b>Eric Pope</b>	<b>Morgan</b>	<b>Primary</b>			
<b>Larry Labor</b>	<b>Morgan</b>	<b>Alternate</b>	<b>v</b>		
<b>Ben Tilford</b>	<b>Newark</b>	<b>Primary</b>	<b>v</b>		
<b>Mark Whitworth</b>	<b>Newark</b>	<b>Alternate</b>			
<b>Chris Vachon</b>	<b>Newport City</b>	<b>Alternate</b>	<b>v</b>		
<b>Woodman Page</b>	<b>Newport City</b>	<b>Primary</b>	<b>p</b>		
<b>David Ghelli</b>	<b>Newport Town</b>	<b>Alternate</b>	<b>v</b>		
<b>Wendy Matthews</b>	<b>Newport Town</b>	<b>Primary</b>			



<b>Cheryl Shepherd</b>	<b>Norton</b>	<b>Alternate</b>			
<b>Sally Vallat</b>	<b>Norton</b>	<b>Primary</b>	<b>v</b>		
<b>Jock Gill</b>	<b>Peacham</b>	<b>Primary</b>			
<b>Nelson Elder</b>	<b>Ryegate</b>	<b>Alternate</b>			
<b>Shawn Burroughs</b>	<b>Ryegate</b>	<b>Primary</b>	<b>v</b>		
<b>Annie McLean</b>	<b>Sheffield</b>	<b>Alternate</b>			
<b>Claire Polfus</b>	<b>Sheffield</b>	<b>Primary</b>			
<b>Nicolas Anzalone</b>	<b>St Johnsbury</b>	<b>Primary</b>	<b>v</b>		
<b>David Tucker</b>	<b>Sutton</b>	<b>Alternate</b>			
<b>Evan Carlson</b>	<b>Sutton</b>	<b>Primary</b>	<b>v</b>		
<b>Robert Simms</b>	<b>Sutton</b>	<b>Alternate</b>			
<b>Gaston Bathalon</b>	<b>Troy</b>	<b>Alternate</b>			
<b>Robert Langlands</b>	<b>Troy</b>	<b>Primary</b>			
<b>Anthony Soldo</b>	<b>UTGs</b>	<b>Alternate</b>			
<b>David Conley</b>	<b>UTGs</b>	<b>Primary</b>			
<b>Seth O'Brien</b>	<b>Walden</b>	<b>Primary</b>	<b>v</b>		
<b>Bill Piper</b>	<b>Waterford</b>	<b>Primary</b>			

<b>Mike Barrett</b>	<b>Waterford</b>	<b>Primary</b>	<b>v</b>		
<b>Carrie Glessner</b>	<b>Westfield</b>	<b>Primary</b>			
<b>Laura Emery</b>	<b>Westfield</b>	<b>Alternate</b>	<b>v</b>		
<b>Donna Dzugas</b>	<b>Westmore</b>	<b>Primary</b>	<b>v</b>		
<b>Linda Michniewicz</b>	<b>Westmore</b>	<b>Alternate</b>			
<b>Ray Lanier</b>	<b>Westmore</b>	<b>Alternate</b>	<b>p</b>		
<b>David Stahler Jr.</b>	<b>Wheelock</b>	<b>Primary</b>	<b>v</b>		
<b>Eileen Boland</b>	<b>Wheelock</b>	<b>Alternate</b>	<b>p</b>		
<b>Bradley Horstman</b>	<b>Wolcott</b>	<b>Alternate</b>	<b>v</b>		
<b>Bruce Wheeler</b>	<b>Wolcott</b>	<b>Alternate</b>			
<b>Caro Thompson</b>	<b>public</b>		<b>public</b>		
<b>Andy Montroll</b>		<b>NEK Broadband General Council</b>	<b>s</b>		
<b>Shannon LaCasse</b>		<b>NEK Broadband</b>	<b>S</b>		
<b>Denise Sullivan</b>		<b>NEK Broadband</b>	<b>S</b>		
<b>Erik Townsend</b>		<b>NEK Broadband</b>	<b>S</b>		

<i>Christa Shute</i>		<i>NEK Broadband</i>	<i>S</i>		
<i>Jason Stebbins</i>		<i>NEK Broadband</i>	<i>S</i>		
<i>Danielle Sukkaew</i>		<i>NEK Broadband</i>	<i>S</i>		
<i>Kurt Gruending</i>		<i>WCVT</i>	<i>S</i>		
<i>Mike Reed</i>		<i>MBI</i>	<i>S</i>		
<i>Andrew Gaidys</i>		<i>NRTC</i>	<i>S</i>		
<i>Roger Nishi</i>		<i>WCVT</i>	<i>S</i>		
<i>Todd Garthaffner</i>		<i>WCVT</i>	<i>S</i>		
<i>Lee Willette</i>		<i>MBI</i>	<i>S</i>		
<i>Steve Crossman</i>		<i>NRTC</i>	<i>S</i>		
<i>Matt Hubbard</i>		<i>MBI</i>	<i>S</i>		
<i>Heather Alger</i>		<i>NEKCA - ACP</i>	<i>s</i>		
<i>Julia Andrews</i>		<i>Marketing</i>	<i>S</i>		