



Organizational Meeting Minutes

May 09, 2023

In-Person Location: None - see note re ACT 78 below.

Attendees: [See attached list.](#)

Role Call & Agenda Review - 2 Min

Role call was taken at the beginning of the meeting.

Public Comment - 2 Min

None

Consent Agenda - 1 Min

- Approval of Meeting Minutes

Motioned: Paul Fixx Seconded: Dana Casperson	For	Against	Abstain
Motion: to approve the Consent Agenda.	36	0	0

Updates

Executive Committee Action Review & Affirmation

Motioned: Neil Glassman Seconded: Mary Metclaf	For	Against	Abstain
Motion: that the Governing Board affirms receipt and confirmation, with no proposed revision or alteration, of the Executive Committee Actions document.	36	0	0

New Business

Election of Officers and Committees

Executive Committee

Discussion Summary: Meets 1st & 3rd Thursdays at 4pm. Can have up to 9 on the Committee. Mary Metclaf would like to join the committee. The other members would like to remain. The Committee nominations are: Evan Carlson, Morgan Wade, Nick Anzalone, Jonathan Baker, Bill Piper, Michael Strait, Ray Lanier, Paul Fixx, and Mary Metcalf. No other nominations were presented.

Motioned: Rudy Chase Seconded: Theresa Caron	For	Against	Abstain
Motion: to appoint members to the Executive Committee	36	0	0

Finance Committee

Discussion Summary: Committee Nominees: John Kascenska, Marty Feltus, Michael Strait, William Piper, and Treasurer

Motioned: Paul Fixx Seconded: Theresa Caron	For	Against	Abstain
Motion: to appoint members to the FC	36	0	0

Clerk

Motioned: Theresa Caron Seconded: Kathleen Monroe	For	Against	Abstain
Motion: appoint Shannon LaCasse as the Clerk of NEK Broadband	36	0	0

- **Discussion Summary:** Shannon was hired as the Executive Assistant and has taken over the duties as clerk.

Treasurer

Motioned: Dana Casperson Seconded: Kathleen Monroe	For	Against	Abstain
Motion: nominate and appoint Denise Sullivan as the Treasurer of NEK Broadband	36	0	0

- **Discussion Summary:** None

Co Chairs

Motioned: Theresa Caron Seconded: Michael Strait	For	Against	Abstain
Motion: to elect Paul Fixx and Evan Carlson as Co- Chairs of NEK Broadband	36	0	0

- **Discussion:** Paul will be elected as Chair. Evan will stay on as co-chair to help with the transition until early June.

Vice Chair

Motioned: Ellen Boland Seconded: Theresa Caron	For	Against	Abstain
Motion: to elect Morgan Wade as Vice Chair of NEK Broadband	36	0	0

- **Discussion:** None

Participation in Committees and Working Groups

- **Discussion:** The importance of succession planning was discussed and a call to action for board members to attend committee meetings in order to be more involved.

Executive Director Update and June Board Meeting Vision

- **Discussion Summary:** Christa is out with a family emergency so the update from the director will take place at the in person meeting in June. June 24th from 10am until 4pm with lunch served. The meeting will be at the Danville warehouse on Red Barn Rd with vendors and staff in attendance. Board members were encouraged to send suggestions of what they would like to see presented.

Other Business

- **Discussion Summary:** A suggestion was made to include the Newport Daily Express with any press releases and announcements. The workforce development update was given as it is crucial make ready and poles are done to ensure crews are able to work efficiently. Board members were encouraged to share NEK Broadband social media posts to their town pages and personal accounts. It was suggested to contact Cannan School regarding the apprenticeship program. An update on Waterford was given. Maps will be provided at the June meeting to show the plans for the next 3-6 months.

Adjourn

Motioned: Mary Metcalf Seconded: Ray Lanier	For	Against	Abstain
Motion: to adjourn at 6:20	36	0	0

- **Discussion Summary:** no discussion was held.

Drafted by

Shannon LaCasse, NEK Broadband, Clerk

Name	Rep Status	Town Name	Voting/Present/ Excused			
Todd Vendituoli	Primary	Burke	E	V	Voting	36
Kathleen Monroe	Alternate	Barnet	p	P	Present	7
John Kellogg	Alternate	Charleston	p	S	Staff	4
Hadley Piper	Alternate	Glover	p	Public	Public	0
Malcom Doak	Alternate	Kirby	p	E	Excused	0
Mark Whitworth	Alternate	Newark	p			
David Tucker	Alternate	Sutton	p			
Bill Piper	Alternate	Waterford	p			
Shannon LaCasse		NEK Broadband	S			
Danielle		Nek Broadband	s			
Kitty		Nek Broadband	s			
Denise		Nek Broadband	s			
Rob Dewees	Primary	Albany	v			
Neil Glassman	Primary	Barnet	v			
Mike Strait	Primary	Brighton	v			
Theresa Caron	Alternate	Brunswick	v			
Ann Morgan Wade	Primary	Canaan	V			
Peggy Stevens	Primary	Charleston	v			

<i>David Barlow</i>	<i>Primary</i>	<i>Coventry</i>	<i>v</i>			
<i>Brian Machesney</i>	<i>Alternate</i>	<i>Craftsbury</i>	<i>V</i>			
<i>Rudy Chase</i>	<i>Primary</i>	<i>Craftsbury</i>	<i>v</i>			
<i>Noah Armstrong</i>	<i>Primary</i>	<i>Glover</i>	<i>v</i>			
<i>Mary Metcalf</i>	<i>Primary</i>	<i>Greensboro</i>	<i>v</i>			
<i>Mike Gaiss</i>	<i>Primary</i>	<i>Groton</i>	<i>V</i>			
<i>Richard Schiller</i>	<i>Alternate</i>	<i>Guildhall</i>	<i>V</i>			
<i>Paul Fixx</i>	<i>Primary</i>	<i>Hardwick</i>	<i>v</i>			
<i>Ed Brady</i>	<i>Primary</i>	<i>Holland</i>	<i>v</i>			
<i>Lynette Deaette</i>	<i>Primary</i>	<i>Jay</i>	<i>v</i>			
<i>Dana Casperson</i>	<i>Primary</i>	<i>Kirby</i>	<i>v</i>			
<i>Marjorie Kramer</i>	<i>Primary</i>	<i>Lowell</i>	<i>v</i>			
<i>Harry Williams</i>	<i>Primary</i>	<i>Lunenburg</i>	<i>v</i>			
<i>Marty Feltus</i>	<i>Primary</i>	<i>Lyndon</i>	<i>v</i>			
<i>Jack Donnelly</i>	<i>Primary</i>	<i>Maidstone</i>	<i>v</i>			
<i>Eric Pope</i>	<i>Primary</i>	<i>Morgan</i>	<i>v</i>			
<i>Ben Tilford</i>	<i>Primary</i>	<i>Newark</i>	<i>v</i>			
<i>David Ghelli</i>	<i>Alternate</i>	<i>Newport Town</i>	<i>v</i>			
<i>Sally Vallat</i>	<i>Primary</i>	<i>Norton</i>	<i>v</i>			
<i>Shawn Burroughs</i>	<i>Primary</i>	<i>Ryegate</i>	<i>v</i>			
<i>Claire Polfus</i>	<i>Primary</i>	<i>Sheffield</i>	<i>v</i>			
<i>Nick Anzalone</i>	<i>Primary</i>	<i>St. Johnsbury</i>	<i>v</i>			

<i>Evan Carlson</i>	<i>Primary</i>	<i>Sutton</i>	<i>v</i>			
<i>Gaston Bathalon</i>	<i>Alternate</i>	<i>Troy</i>	<i>V</i>			
<i>David Conley</i>	<i>Primary</i>	<i>UTGs</i>	<i>v</i>			
<i>Seth O'Brien</i>	<i>Primary</i>	<i>Walden</i>	<i>v</i>			
<i>Mike Barrett</i>	<i>Primary</i>	<i>Waterford</i>	<i>v</i>			
<i>Laura Emery</i>	<i>Alternate</i>	<i>Westfield</i>	<i>v</i>			
<i>Ray Lanier</i>	<i>Alternate</i>	<i>Westmore</i>	<i>v</i>			
<i>Eileen Boland</i>	<i>Primary</i>	<i>Wheelock</i>	<i>v</i>			
<i>Amy Crouch</i>	<i>Alternate</i>	<i>Barton</i>				
<i>Christopher Altmus</i>	<i>Primary</i>	<i>Barton</i>				
<i>Nate Nugent</i>	<i>Primary</i>	<i>Bloomfield</i>				
<i>James Ozone</i>	<i>Alternate</i>	<i>Brighton</i>				
<i>Noah Bond</i>	<i>Alternate</i>	<i>Brighton</i>				
<i>Amber Hastings</i>	<i>Primary</i>	<i>Brownington</i>				
<i>William Davis</i>	<i>Alternate</i>	<i>Brownington</i>				
<i>David Caron</i>	<i>Primary</i>	<i>Brunswick</i>				
<i>Alfred Buckley</i>	<i>Alternate</i>	<i>Canaan</i>				
<i>Frank Sawicki, Jr.</i>	<i>Alternate</i>	<i>Canaan</i>				
<i>Bill Humphrey</i>	<i>Primary</i>	<i>Concord</i>				
<i>Phil Marquette</i>	<i>Alternate</i>	<i>Coventry</i>				
<i>Katherine Sims</i>	<i>Alternate</i>	<i>Craftsbury</i>				
<i>Jonathan Baker</i>	<i>Primary</i>	<i>Danville</i>				

Bob Kelley	Alternate	Derby				
Grant Spates	Alternate	Derby				
Karen Chitambar	Primary	Derby				
John Stone	Alternate	Greensboro				
Zac Conaway	Alternate	Groton				
John Orlowski	Primary	Guildhall				
Andrew Bouchard	Alternate	Holland				
Le-Ann Tetrault	Alternate	Jay				
Tara Morse	Alternate	Jay				
Beth Ellingwood	Alternate	Lemington				
William "Randy" Gilbert	Primary	Lemington				
Faye Starr	Alternate	Lowell				
Jim Peyton	Alternate	Lunenburg				
Larry Labor	Alternate	Morgan				
Beth Barnes	Alternate	Newport City				
Chris Vachon	Alternate	Newport City				
Woodman Page	Primary	Newport City				
Wendy Matthews	Primary	Newport Town				
Cheryl Shepherd	Alternate	Norton				
Harry Vann	Alternate	Peacham				
Jock Gill	Primary	Peacham				

<i>Nelson Elder</i>	<i>Alternate</i>	<i>Ryegate</i>				
<i>Annie McLean</i>	<i>Alternate</i>	<i>Sheffield</i>				
<i>Name</i>	<i>Primary</i>	<i>Stannard</i>				
<i>Name</i>	<i>Alternate</i>	<i>Stannard</i>				
<i>Robert Simms</i>	<i>Alternate</i>	<i>Sutton</i>				
<i>Robert Langlands</i>	<i>Primary</i>	<i>Troy</i>				
<i>Anthony Soldo</i>	<i>Alternate</i>	<i>UTGs</i>				
<i>Name</i>	<i>Primary</i>	<i>Victory</i>				
<i>Name</i>	<i>Alternate</i>	<i>Victory</i>				
<i>Carrie Glessner</i>	<i>Primary</i>	<i>Westfield</i>				
<i>Linda Michniewicz</i>	<i>Alternate</i>	<i>Westmore</i>				
<i>Ethan Swift</i>	<i>Public</i>	<i>Westmore</i>				
<i>David Stahler, Jr</i>	<i>Alternate</i>	<i>Wheelock</i>				
<i>Bradley Horstman</i>	<i>Alternate</i>	<i>Wolcott</i>				
<i>Bruce Wheeler</i>	<i>Primary</i>	<i>Wolcott</i>				