



Governing Board Meeting Minutes (Draft)

March 9, 2023 - 5:30 - 7pm

In-Person Location: None - see note re ACT 78 below.

Attendees: See [attached list](#)

Role Call & Agenda Review - 2 Min

Consent Agenda - 1 Min

- Approval of Minutes
- Committee Minutes

Motioned: Mike Strait Seconded: Kathleen Monroe	For	Against	Abstain
Motion: to approve the Consent Agenda, including the Governing Board meeting minutes from February 9, 2023.	28	0	0

- Discussion Summary:

Executive Committee Action Review & Affirmation - 1 Min

Motioned: Paul Fixx Seconded: Dana Casperson	For	Against	Abstain
Motion: that the Governing Board affirms receipt and confirmation, with no proposed revision or alteration, of the Executive Committee Action Report.	28	0	0

- Discussion Summary:

Staffing Updates

- **Discussion Summary:** Kitty Ufford-Chase was introduced as the new Community Relations Manager for NEK Broadband following the resignation of Nedah Warstler. Kitty shared that she lives in Lowell, and has ancestors in both her and her

husband's family in the NEK. She moved to Lowell during the pandemic after 12 years of running a large retreat and conference center in the lower Hudson Valley with her husband. She will especially be focusing her time on building relationships with Governing Board members and supporting them in garnering support and involvement from NEK towns in NEK Broadband fiber rollouts.

Governing Board (REVISED) Responsibilities Document

Motioned: Morgan Wade Seconded: Carrie Glessner	For	Against	Abstain
Motion: to approve the revised Governing Board Responsibilities document.	28	0	0

- **Discussion Summary:** One misspelling was noted and corrected.
- Approved document is [here](#).

Report Out about Town Meeting Day Activities by Board members

- **Discussion Summary:** Many Board members commented upon how useful it was to have a presence at their respective Town Meetings. They affirmed that sending out the update to the email list beforehand was very helpful, as was the flyer that was made to hand out. At least one of the flyers was posted at a town clerk's office, and the suggestion was made to get tailor-made flyers into town schools. Board members generally found residents excited and interested to know when NEK was going to reach their community. The issue of how people could learn how to use the internet once they got it was raised, as was the need to do outreach to those towns that had their town meeting day (or town summer association day) later in the year. It was noted that since Town Meeting Day, there has already been 234 new signups in CrowdFiber with more coming in.

Appointment of NEK Broadband Interim Clerk

Motioned: Morgan Strait Seconded: Dana Caspersen	For	Against	Abstain
Motion: to approve Kitty Ufford-Chase as Interim Clerk.	28	0	0

- **Discussion Summary:**

Other Business:

- The Chair noted that the next Governing Board Meeting will be Tuesday (NOT Thursday) May 9, 2023 because it is the Annual Meeting of the organization as stipulated by Vermont State Statute. At this Annual Meeting, Board members who have been reappointed by their Selectboards will be confirmed. Kitty will email out the Selectboard reappointment form and the newly approved Board Responsibilities to Town Clerks, Selectboard members (whose emails are on file) and Governing Board members. Also at the Annual Meeting, officers and Executive Committee members will be elected. The Chair informed the Board that he does not plan to seek re-election and asked those interested in the position to contact him or EC members.

Adjourn

Motioned: Mike Strait Seconded: Dana Casperson	For	Against	Abstain
Motion: to adjourn.	28	0	0

*Respectfully Submitted,
Kitty Ufford-Chase, NEK Broadband, Interim Clerk*