



Executive Committee Meeting Minutes

July 24, 2022, 4-5:30 pm

Attendees: Evan Carlson (Chair), Jonathan Baker, Ray Lanier, William Piper, Morgan Wade, Paul Fixx, Nick Anzalone

Staff: Christa Shute (ED), Nedah Warstler (Clerk/Community Relations), Danielle Sukkaew (Bookkeeper), Kristen Fountain

Public: Rose Marie Lanier, Welly Cobden, Megan Matthers, Finnley Carlson, Norma Spaulding, Miriam Baker.

Agenda Review

Updates

Approval of Minutes from 7/7

Motioned: Paul Fixx Seconded: Morgan Wade	For	Against	Abstain
Motion: to approve minutes from July 7, 2022	7	0	0

Committee Updates

- **Discussion Summary:**
 - Finance: There is a Finance Committee meeting Monday, and an update will be provided then.
 - Affordability: Jonathan has developed an API key for the website for people to register for subsidy through the ACP. We've identified first ACP customer, and will be using this customer experience to build out our process.
- **Communication Update- Nedah**
 - The Website is very close to being launched, and all marketing material content has been submitted to the marketing company.
- **Christa's Update**
 - Mtn. Limited Flexnap vs. MS Details
 - Slack Loops, while designed for flexibility add to cost and design times
 - Don Hartzog can have analysis complete by Aug. 27, VCBB has agreed to pay for the analysis. Mountain Limited will be subcontractor to CTC Consulting.
 - Construction contract addresses who owns the materials at any given point in time.

New Business

Executive Session

Motioned: Evan Seconded: Morgan	For	Against	Abstain
Motion: to enter Executive Session with staff, finding that the discussion of Construction Contracts, Partnership Proposals, ARPA proposals, Maintenance Contracts for the State of VT Fiber, Make-Ready and Rideout Utility design, Supply Chain logistics, Backhaul Services, Overlash and Fiber Swap Agreements, and State Fiber Licensing, Scope, and Analysis for Corning FlexNap process vs. MST process Contracts would put the CUD or the involved parties at a substantial disadvantage were it to be made public at this time.	7	0	0

- **Discussion Summary:** The committee entered Executive Session at 6:01 p.m.

Motioned: Morgan Wade Seconded: Paul Fixx	For	Against	Abstain
Motion: to exit Executive Session	7	0	0

- **Discussion Summary:** no public discussion took place. No action was taken in Executive Session. The committee left Executive Session at 5:15pm.

Other Business

Paul informed group of Leadership conference at VTC on 8/10. Nedah will send around info.

Adjourn

Motioned: Morgan Seconded: Bill	For	Against	Abstain
Motion: to adjourn 6:32 pm	7	0	0

Action Items

- Parking lot item: Should we help residents know all of their different internet options in every town?
- Nedah will send out leadership meeting info to EC

- Christa will follow up about motion lights and other security measures.


Nedah Warstler (Aug 5, 2022 17:17 EDT)

***Respectfully Submitted,
Nedah Warstler, NEK Broadband, Clerk***