



Executive Committee Meeting Minutes (Draft)

March 17, 2022 - 4-5:30pm

Attendees: Jami Jones (clerk), Christa Shute (ED), Kristen Fountain (Treasurer), Evan Carlson (Chair), Michael Strait, William Piper, Ray Lanier, Morgan Wade, Kal Saffran (MOP)

Not Present: Jonathan Baker, Nick Anzalone (quorum is 4).

Agenda Review

Updates

- Approval of Minutes from [3/3](#), [3/6](#)

Motioned: William Seconded: Mike	For	Against	Abstain
Motion: to approve the meeting minutes from March 3rd and March 6th	5	0	0

- **Discussion Summary:** No discussion took place.
- Administrative Update
 - Met with Stride on the website to kick off. Biggest hurdle was integrating Crowd Fiber into the website and everyone is now on the same page.
 - Got another license of ArcGIS through VCBB for free for a year. We are a collaborator now, and will get up to date information on the maps.

New Business

Affordability Group

- **Discussion Summary:** Jami will be inviting board members to the affordability group and starting the steps for an initial meeting with Christa. Christa is looking for an Executive Committee member to be a part of the group. Once established, the group will look up the opportunities with Equal Access to Broadband.

Community Relationship Manager/Employee Benefits

Motioned: Morgan Seconded: William	For	Against	Abstain
Motion: to go into Executive Session to discuss personnel and benefits, finding that premature disclosure could substantially disadvantage the CUD if it were to be made public at this time.	5	0	0

- **Discussion Summary:** No discussion took place.

Motioned: Michael Seconded: William	For	Against	Abstain
Motion: to Exit Executive Session.	5	0	0

- **Discussion Summary:** No action was taken in Executive Session. The committee exited Executive Session at

Accounting/Auditor Discussion

Motioned: Morgan Seconded: Michael	For	Against	Abstain
Motion: to engage McSoley, McCoy, and Co under the same RFP for another year for the current flat rate.	5	0	0

- **Discussion Summary:** Christa suggested that we supplement our current accounting services through NRTC and McSoley McCoy with other short term accounting firms that would be hired by project. The organization could continue the RFP with McSoley McCoy, or we could repost the RFP for auditing. The committee was pleased with their responsiveness and the outcomes of the 2021 audit. The committee agreed to continue the RFP with the current auditors.

Bill left at 5:24pm.

NRTC- EPP Results Overview

- **Discussion Summary:** Christa gave a brief overview of the Executable Project Plan (EPP) Results from NRTC. The EPP will capture all of the technological decisions. Any changes will be processed through change orders. Christa will follow up with them tomorrow.

Other Business

Adjourn

Motioned: Morgan Seconded: Michael	For	Against	Abstain
Motion: to adjourn.	4	0	0

Respectfully Submitted,

Jami Jones, NEK Broadband, Clerk