



# Executive Committee Special Meeting Minutes (Draft)

January 13, 2021 - 4:45pm

In-Person Location: 142 Eastern Ave, St Johnsbury, VT 05819

**Attendees:** Christa Shute (ED), Jami Jones (Clerk), Morgan Wade (Vice-Chair), Michael Strait, Nick Anzalone, William Piper, Kristen Fountain, Ray Lanier, Jonathan Baker, Evan Carlson (Chair)

The meeting was called to order at 4:53pm

**Agenda Review** - the discussion on breakout groups was moved to the front of the agenda.

## New Business

### Preparation for Governing Board Breakout Groups

- The breakout groups will be done by groups of towns geographically situated and generally within an electric service area. The members of the Executive Committee will review the map with the Governing Board Members. Christa will run through the maps and questions that will be presented to the Governing Board in the Breakout groups about the new Build Strategy for the NEK Broadband CUD. As the information is sensitive, it was suggested to go into Executive Session for further discussion.

<b>Motioned: Nick Seconded: Michael</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Motion: to find that the premature disclosure of the maps and build strategy would substantially disadvantage the CUD.</b>	6	0	0

<b>Motioned: Nick Seconded: Michael</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Motion: motion to go into Executive Session under 1 VSA 313 with Christa Shute, Jami Jones, and Kristen Fountain to discuss the build strategy</b>	6	0	0

**Discussion Summary:** No discussion was held on the motions.

Evan Carlson joined the meeting at 5:10pm

<b>Motioned: Morgan Seconded: William</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Motion: to exit executive session</b>	7	0	0

**Discussion Summary: no action was taken in executive session**

### Construction Materials Purchase

<b>Motioned: William Seconded: Michael</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Motion: to authorize Christa Shute as Executive Director to make the construction materials purchases in order to begin construction in April.</b>	7	0	0

**Discussion Summary:**

- The CUD would like to continue construction in April and will need to place orders for construction materials to get ahead of lead times and as many supply/demand issues as possible. The most immediate pieces can be purchased on credit for around \$750K. The construction grant that the CUD is currently applying for will also pay for the costs of materials.

## Adjourn

<b>Motioned: Mike Seconded: Jonathan</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Motion: to adjourn</b>	7	0	0

*Respectfully Submitted,  
Jami Jones, NEK Broadband, Clerk*