

NEK Community Broadband

Executive Committee Meeting Minutes

October 4, 2021 - 8:00am - 9am

Physical Location: 142 Easter Ave, St Johnsbury, VT 05819

Attendees: Christa Shute Jami Jones (clerk), Michael Strait, Nick Anzalone, Evan Carlson, Kristen Fountain, Morgan Wade, Jonathan Baker, William Piper, Mike Reed (Mission Broadband)

Not present: none (quorum is 7)

Agenda Review

Updates

- Concord CARES Update (Executive Session)

Motion to find that premature disclosure of information related to the Concord Project and partnerships would disadvantage the parties involved. Motioned: Morgan, Seconded: Michael, Carried (7-0).

Motion to go into Executive Session under 1 VSA 313 to discuss partnership contracts for the Concord Project with Mike Reed, Jami Jones, and Christa Shute. Motioned: Morgan, Seconded: Michael, Carried: (7-0).

Motion to exit Executive Session. Motioned: Morgan, Seconded: Kristen, Carried: (7-0)

No action was taken in Executive Session.

Motion to approve executing Partnership MOU with Tilson contingent on negotiation of Market Mechanisms. Motioned: Michael, Seconded: Nick, Carried:(7-0)

Evan left at 9:12 AM (quorum is now 6), Kristen will function as Chair.

- Christa proposed working on preconstruction grant RFP and next year's budget as a priority, and put the other agreements as a secondary priority.

William Piper and Morgan Wade left at 9:14AM (quorum is now 4)

- The EPP takes up a large portion of Christa's time. Christa is bringing Rudy Chase on for workforce development in the EPP.
 - May need to have a conversation later in the week.
- Kristen- we need the EPP to be done before we know what to ask for.
- Christa- we need to push the EPP through

- Kristen- Need a draft budget for the upcoming Board Meeting (Draft for October, and a final for November)
 - The finance committee will be meeting this week to discuss the budget further. It can and should be high-level.
- Christa will follow-up with Wendelyn.

Adjourn

Motion to adjourn. Motioned: Nick, Seconded: Michael, Carried: (4-0)

*Respectfully Submitted,
Jami Jones, NEK Broadband, Clerk*

